**Energy Innovation Forum Privacy Notice**

Please refer to the [Data Protection Notice regarding Visitors to the IEA and IEA Event Participants](https://iea.blob.core.windows.net/assets/130d8c43-1f81-4eea-8c2d-9e9344f5f4b9/IEA-Privacy-Policy-Visitors-Events-April-2020.pdf) available on the International Energy Agency (IEA)’s website for further information regarding the IEA’s processing of your personal data in connection with your participation in the **ENERGY INNOVATION FORUM** taking place at the OECD headquarters on 13 February 2024(the “**event**”) and your rights in relation to your data. *If you have further queries or complaints related to the processing of your personal data, please contact the Organisation for Economic Co- operation and Development (OECD)* [Data Protection Officer](mailto:dpo@oecd.org)*. If you need further assistance in resolving claims related to personal data protection you can contact the OECD* [Data Protection Commissioner](mailto:dpc@oecd.org)*.*

The IEA also wishes to inform you that:

* The IEA is using Infinite Square’s inwink event management platform to streamline the organisation and management of the event. As set out in inwink’s [Privacy Policy](https://my.inwink.com/preview/ministerial-2024_d835bbd3-8672-ee11-9937-6045bd99fe9d/content/cgu), Infinite Square will store and use the personal data that is uploaded directly to inwink by event attendees or by the IEA on their behalf (including name, gender, email, organization/company, country of residence, job title, sector, meal preferences and additionally, for certain speakers, their photo and bio) solely for the purposes of carrying out services for the OECD/IEA in respect of the event, including to enable registration and access information about the event;
* The names, title, country/affiliation, bios and photos of speakers, including the event’s moderator, and the names, title, country/affiliation of participants may also feature on the inwink event page;
* The attendance list, including participants’ and speakers’ names, job titles and affiliation/country might be shared with other event participants by email. The IEA will not include contact details, such as emails, in any such shared list.
* Certain parts of the event will be recorded, and webcast live at [www.iea.org](http://www.iea.org). Additionally, the recording will be posted after the event on the IEA’s website. This is to expand access to a wider audience, including people who weren’t able to attend the event. Photographs may also be taken to facilitate communications, media coverage and publicity. The recordings and photographs may be disseminated via traditional media and on social media channels and potentially re-used for informational purposes for up to 5 years. Additionally, the livestream recording will be available for public review for up to 10 years. All such material will then be archived at the IEA for an indefinite period of time. Only limited IEA staff have access to such archived recordings and photographs. The IEA is unable to edit the recording during the live webcast or after the event in order to obscure any participant’s image.

As mentioned in the IEA’s notice, the IEA may also contact you about future events that might be of interest. If you do not wish to be contacted about future events, please send an email to [energyinnovation@iea.org](mailto:energyinnovation@iea.org).

Date: 5 December 2023

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