

OLIVIA A. OKELLO

Certified Public Accountant | Financial Crimes Investigator

Tax & Financial Crimes Investigations | Corporate Tax Planning | Financial Acumen | Strategic Planning | Stakeholder Engagement | Data Analysis | Risk Assessment & Mitigation | Analytical Skills | Administrative Support | Team Leadership

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PROFESSIONAL PROFILE

A dynamic and seasoned Tax Inspector with 14 years' experience working with the public sector in compliance and enforcement, delivering comprehensive and analytical breakthroughs on financial tax irregularities and fraud, based on intelligence collection and taxpayers profiling for revenue enhancement. A result-driven instructor on Tax and Financial Crime Investigations, helps organizations assimilate changes in peer review assignments to deliver efficiency and promote ethical financial management and compliance. Prolific at increasing productivity through detailed data analysis and cross-functional team collaboration for growth of fast-paced industries and organizational platforms in the financial domain.

Professional strengths:

- ☑ **Risk Analysis & Tax Fraud Investigations:** *accrued 14+ years of experience in the Kenya Tax Law Administration, implementing strategic programs for revenue enhancement, identifying and mitigating tax risks and related financial crimes.*
- ☑ **Critical Assessment & Creative Thinking:** *able to deduce high-profile project needs, uncovering data discrepancies and conducting intelligence surveillance, overly managing financial constraints in a comprehensive and efficient manner within standard tax law protocols.*
- ☑ **People management:** *an astute leader able build cultures of excellence and foster efficiency and productivity, contributing to the success cross-functional teams in the development and execution of leading-edge strategy and solutions.*
- ☑ **Technical expertise:** *Expert, Professional training, and goal-oriented, expertly manages multi-unit operations while integrating new technologies to automate and enhance the efficiency of daily functions and administrative functions.*
- ☑ **Crime Trend Analysis:** *an avid researcher and investigator, adept in current technological developments, systematically and radically assessing evaluating financial data for illicit financial flows.*
- ☑ **Savvy Communication & Negotiation skills:** *a savvy team player, skilled communicator, maintains quality service and integrity in client relations management.*

PROFESSIONAL EXPERIENCE

Manager – Intelligence Management | January 2021 – Ongoing

Kenya Revenue Authority: Nairobi, Kenya

Key Contributions

- ☑ Coordinating intelligence collection activities in Six (6) Counties within the Southern Region of Kenya.
- ☑ Developing and implementing an effective framework for Tax Intelligence collection and reporting to support realization of the Government Revenue Targets.
- ☑ Spearheading intelligence collection and discovery, data and information analysis and information exchange for compliance monitoring and addressing multiplicity of threats to the organization.
- ☑ Overseeing development and implementation of appropriate capacity in support of effective and efficient collection and management of intelligence.
- ☑ Management of effective linkages with stakeholders including other law enforcement agencies to facilitate collection and management of intelligence.
- ☑ Overseeing of management and operational reporting.
- ☑ Management of resources in the operational area.

Assistant Manager – Intelligence & Strategic Operations | October 2018 – December 2020

Kenya Revenue Authority: Nairobi, Kenya

Key Contributions

- ☑ Coordinated Intelligence Gathering operations.
- ☑ Collected, managed and utilized intelligence from a broad spectrum of sources on matters of tax avoidance, tax evasion, illicit trade, money laundering.
- ☑ Coordinated and assessed Intelligence needs for development to enhance gathering capacities.
- ☑ Secured information obtained to protect confidentiality and integrity of operations.
- ☑ Evaluated staff performance through the review of completed assignments and initiatives and developing staff skills.
- ☑ Reviewed quality of the intelligence reports and disseminated appropriately to the relevant departments and divisions.

Supervisor - Investigations and Enforcement Department | April 2016 – September 2018

Kenya Revenue Authority: Nairobi, Kenya

Key Contributions

- ☑ Took charge of audit and investigation of tax evasion and fraud cases for recovery of tax revenue and prosecution.
- ☑ Enforced various laws and regulations with the aim of enhancing taxpayer voluntary compliance and improving confidence in the integrity of Kenya's tax system.
- ☑ Investigated tax fraud cases through collection and analysis of evidence.
- ☑ Prepared investigation reports and conducted searches to secure evidence.
- ☑ Verified targeted consignments for detection and deterring of fraud.

Revenue Officer - C&BC Department | January 2009 – April 2016

Kenya Revenue Authority: Nairobi, Kenya

Key Contributions

- ☑ Conducted timely and accurate processing of customs entry /declarations by reviewing and analyzing self-declarations, to ensure appropriate government revenue was collected.
- ☑ Facilitated legal trade and collected import and export data.
- ☑ Conducted customs Auctions, disposal of unclaimed cargo, response to audit queries and administrative roles
- ☑ Coordinated the implementation of all ISO, QMS, Kenya National Audit Office (KENAO) and Internal audit recommendations and preparation of management reports.
- ☑ Spearheaded performance contracting and supervision of staff.
- ☑ Conducted performance appraisal of all station staff, approvals of leave, and allocation of daily duties.
- ☑ Trained various stakeholders in both the private and public sector on Customs laws and procedures.

Administration Assistant | 2004 – 2006

International Supply Chain Solutions: Nairobi, Kenya

EDUCATION

Master of Business Administration (MBA), Strategic Management | 2011 – 2013

University of Nairobi, Mombasa – Kenya

Bachelor of Arts (Economics and Sociology) | 2002 – 2006

Kenyatta University, Nairobi – Kenya

PROFESSIONAL CERTIFICATIONS

Certified Public Accountant (CPA K) | Institute of Certified Public Accountants, Kenya, Nairobi | June 2018

Open Thinking Academy/ ACFE | Certified Fraud Examiner (CFE), Malaysia | May 2017

Kenya School of Revenue Administration | Customs and Income Tax Administration | 2007 – 2008

DEVELOPMENTAL TRAINING & WORKSHOPS

- ☑ Training of Trainers on Finance & Tax Crime Investigations | OECD Africa Academy Programme
- ☑ Asset Recovery: Freezing and Seizing Assets | OECD Africa Academy Programme
- ☑ Procurement Fraud Prevention, Detection and Investigation training. | ACFE Kenya
- ☑ 2017 ACFE Middle East Fraud Conference | United Arab Emirates
- ☑ World Customs Organization's Container Control Program Training | UNODC
- ☑ Basic Crime Investigation Course | Department of Criminal Investigations, Kenya
- ☑ Basic Intelligence Training Course | National Intelligence School of Analysis

- ☑ Computer Forensics and Cyber Investigations Program | University of Nairobi

PROFESSIONAL AFFILIATION

- ☑ UNDP/OECD - Tax Inspectors Without Borders on Criminal Investigations| Roster of Experts
- ☑ OECD Africa Academy for Tax and Financial Crimes | Trainer
- ☑ Commission for University Education, Government Multi Agency Team | Peer Reviewer
- ☑ Institute of Certified Public Accountants of Kenya (ICPAK) | Full Membership
- ☑ Certified Fraud Examiner (CFE) | Full Membership
- ☑ Kenya Institute of Management (KIM) | Full Membership

PUBLICATIONS & DISSERTATIONS

Master of Business Administration Research Paper

Performance Measurement in Public - Private Partnerships in Kenya | IJSER Volume 8, Issue 8, August 2017 Edition

Participant – Interpol’s Kenya Officers in the Frontline against Wildlife Crimes

https://www.youtube.com/watch?v=qj8_giLuraE

REFERENCES

Ms. Laura Chao | Chief Manager, Kenya Revenue Authority | Address: P.O. Box 48240 – 00100 Nairobi, Kenya | Tel: +254 722 949 226 | Email: Laura.Onyambu@kra.go.ke

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