



Study Visits in the Secretariat of the European Parliament

What is a Study Visit?

A Study Visit is a short-term stay, which can last between one day and two months. It provides citizens with the opportunity to engage in a detailed study of specific subjects relating to European integration in one of the following ways:

- by consulting documents in the European Parliament's library or archives; and/or
- by meeting with specialist officials who have confirmed their availability to the study visitor.



Important Information

Location: Brussels, Luxembourg, Strasbourg or one of the European Parliament EPLO offices (the European Parliament has Liaison Offices (EPLOs) in EU member states responsible for the local implementation of institutional communication activities).

Duration: between one day and two months

Paid: Study visits' costs are not reimbursed by the European

Parliament.

Requirements for your application:

- to be 18 years old or above;
- · any nationality;
- maximum duration of two months; and
- if you have already completed a study visit, traineeship or employment contract at the European Parliament in the past, you must wait at least six months before applying.

How do you apply?

The following documents are required:

- a curriculum vitae;
- a copy of your valid identity card or passport;
- a criminal record certificate;
- a personal statement containing:
 - detailed information about the specific subject(s) you would like to study during your visit;
 - the means you would like to use, if applicable;
 - the specific dates you would like to undertake your study visit; and
 - the exact DG and Directorate in which you would like to complete your study visit. The organigram of the Secretariat of the European Parliament can be consulted here.





Where should you send your application?

Please send your application to the following email address: <u>PERS-Studyvisit@ep.europa.eu</u> at least one month before the envisaged starting date of your study visit.

Final step:

Once it has been checked that the relevant European Parliament departments or bodies can accommodate your study visit, you will be informed whether your application has been successful.





Email: PERS-Studyvisit@ep.europa.eu

Website: Study Visits in the European Parliament

